Monday, 15 September 2014

Class List Policy

This policy is designed to assist teachers in placing children into class lists. The placement of children is to be viewed as a serious and important process requiring the professional judgement of class teachers and school administrators. The input of Learning Support and advisory teachers is to be considered, as is the advice of external specialists including medical practitioners.

Key components to be considered cover both individual and whole of class dynamics.

Individual needs include, but are not limited to:

- Academic needs (learning support, extension requirements and overall academic level)
- Previous class placements (e.g. exposure to composite classes)
- Social development* (considering both the influence of the child on others and the influence of others on the child)

  *For children entering Prep to Year 3, consideration should be given to placing students with a positive friend. Children entering Years 4-6 do not require such consideration unless other social developmental factors are of higher importance. Children entering the upper grades are to be encouraged to foster social interaction skills with a wide variety of students and experience the creation of additional friendships.

Whole of class considerations include:

- Spread of children in terms of:
  - Academic ability^  
  - Behavioural tendencies  
  - Gender

  ^Where a class has been created for streaming or composite class purposes, the spread of academic ability across drafts may not be of equal ratio.
It is acknowledged that parents and carers will at times choose to forward to school administration requests for particular class placements. These requests are to be considered in line with the above considerations.

It must also be recognised that at times parents may provide conflicting requests involving the same children. For this reason the decision to provide feedback to parents is at the discretion of the Principal and school leadership team. Where a request is met, it is to be assumed that the request was in line with the intended placement of the student by the class teachers.

Teachers are responsible for the creation of class lists and school leadership team members will work with teachers as required.

Evan Willis
Principal